

3 CHERRY WAY
BOARD OF DIRECTORS CODE OF CONDUCT
POLICY AND PROCEDURE



1.0 Purpose

The purpose of this Code of Conduct is to establish standards of ethical and professional behavior for all Board members of the 3 Cherry Way Homeowners Association (HOA). This policy promotes transparency, accountability, and a harmonious working environment, ensuring the Board serves the best interests of the community. This model code of conduct is not meant to address every potential ethical dilemma encountered by a community association board member, but is offered as a basic framework that can be modified and adopted.

2.0 Revision History
06/16/2026

3.0 Persons Affected

This policy impacts all Board members.

4.0 Policy

General Principles Board
members should:

- A. Act in the best interest of the HOA and its members, putting the community's welfare above personal interests.
- B. Perform all duties with honesty, integrity, impartiality and professionalism.
- C. Comply with all applicable laws, regulations, and the HOA's governing documents.
- D. Treat fellow Board members, owners, non-owner resident and vendors with respect and fairness.
- E. Perform duties without bias for or against any individual or group of owners or nonowner residents.
- F. Maintain confidentiality regarding sensitive HOA matters and information.
- G. Avoid conflicts of interest and disclose any potential conflicts to the Board.
- H. Attend and actively participate in Board meetings.
- I. Make decisions for the association using sound judgment and due diligence.
- J. Allow community members the chance to voice their opinions on association matters.
- K. Always support the decisions made as a board even if you do not necessarily agree with them.
- L. Conduct open, honest, fair and well-publicized elections.

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Board members should not:

- A. Advocate, support or promote any activity, action, or behavior that breaches the law or other regulatory requirement.
- B. Reveal to any owner, non-owner resident, or other third party the discussions, decisions and comments made at a meeting of the board properly closed or held in executive session.
- C. Reveal confidential information provided by contractors or share information with those bidding for association contracts unless specifically authorized by the Board.
- D. Make unauthorized promises to a contractor or bidder.
- E. Spend association funds for personal use without authorization.
- F. Use positions or decision-making authority for personal gain or to seek advantage over another owner or non-owner resident.
- G. Directly or indirectly accept gifts from members of the community, suppliers, or contractors in exchange for a specific board vote or ruling.
- H. Misrepresent known facts in any issue involving association business.
- I. Threaten, intimidate, or harass any board member, owner, non-owner resident, contractor, or employee.

5.0 Conflict Resolution

In the event of conflicts or disagreements, Board members shall:

- A. Communicate openly and respectfully, seeking to understand others' perspectives.
- B. Focus on the issue at hand rather than personal attacks or criticisms.
- C. Strive to reach a consensus, keeping the best interests of the community in mind.
- D. If necessary, seek mediation or third-party assistance to resolve disputes.

6.0 Enforcement

Failure to comply with this Code of Conduct may result in disciplinary action, up to and including removal from the Board, as outlined in the HOA's governing documents.